



TOWN OF HUACHUCA CITY

The Sunset City

500 NORTH GONZALES BOULEVARD • HUACHUCA CITY, ARIZONA 85616

PHONE (520) 456- 1354 • TDD (520) 456-1353 FAX: (520) 456-2230

E-MAIL: tmitchell@huachucacityaz.gov

HUACHUCA CITY TOWN COUNCIL MINUTES SPECIAL MEETING AT 2:00^{PM} SATURDAY, JULY 5, 2014

Present:

Mayor: Ken Taylor

Mayor Pro-Tem: Mary Van Slyke

Council Members: Gene McCullough-Arrived at 3:00 pm
Walter Welsch
David A. Perry

Town Clerk: Tammy J. Mitchell, MMC

Town Attorney: Thomas Benavidez – Not Requested

Absent: Donna Johnson
Laura Wallace

A. **Call to Order and Pledge of Allegiance (2:00pm)**

B. **Roll Call**

C. **Discussion and/or Action [Council]: FY2014 – FY2015 Tentative Budget, Landfill, Public Works, and Library**
Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Mayor Pro Tem Van Slyke*

Council directed the Town Clerk to research the following items:

1. The Sale of fixed items
2. Guidelines of fencing from ADEQ around the Landfill
3. Methane monitoring in Landfill operations
4. New Policy for drafting on Landfill accounts that are overdue, and adjust accounts for penalties
5. Find out where the Trash Trucks are obtaining fuel
6. Inquire if water testing cost changes
7. On line for Water Bills
8. Bank fees for Wells Fargo Credit Card Machine

9. HURF – look for carry over
10. Little Bus at Library
11. Instituting charges for pool usage
12. Cochise Grant for Solar Panels to heat the pool

No Further Action Taken

D. Adjournment (4:45PM)

Motion made by *Mayor Taylor* to adjourn, **seconded** by *Mayor Pro Tem Van Slyke*
Motion Approved 5-0

Approved by Mayor Taylor on July 10, 2014

Mayor Ken Taylor

Attest: _____
Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on June 26, 2014. I further certify that the meeting was duly called, and a quorum was present.

Tammy J. Mitchell, MMC, Town Clerk/Administrator



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E-MAIL: titchell@huachucacityaz.gov

HUACHUCA CITY TOWN COUNCIL MINUTES REGULAR MEETING AT 7:00^{PM} THURSDAY, JULY 10, 2014

Present:

Mayor: Ken Taylor

Mayor Pro-Tem: Mary Van Slyke

Council Members: Donna Johnson
Gene McCullough
Laura Wallace
David A. Perry
Walter Welsch

Town Clerk: Tammy J. Mitchell, MMC

Town Attorney: Thomas Benavidez – Not Requested

Absent:

A. Call to Order and Pledge of Allegiance (7:00PM)

B. Roll Call

C. Approval of Minutes of the Regular Meeting Minutes of June 26, 2014, Special Meeting of June 28, 2014 at 5:00PM, Special Meeting of June 28, 2014 at 6:00PM, and Special Meeting of July 5, 2014

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Mayor Pro Tem Van Slyke*

Motion made by *Mayor Taylor* to approve all minutes, seconded by *Mayor Pro Tem Van Slyke*

Motion Approved Unanimously

D. Call to the Public [3 minute limit] Agenda Items Only. (See below)

Agenda Item Batch Plant, Sam Zackey, 700 N. Gonzales, Lee Hall had brought petitions. Neal Josephson, 806 Ridge View, our codes and noise levels. Billie Gilmore owns property near where the Batch Plant will be.

E. Reports by Council Members and Officers

1. **Councilmember Welsch - Library/Senior Center**
Councilmember Welsch stated that the new employees have been trained. The Senior Center has served lunch on an average of 12 a day. June 30 or July 30 the paperwork should go to the State.
2. **Councilmember McCullough – Planning and Zoning**
Councilmember McCullough stated we had our P&Z meeting and had a few in attendances that wanted to oppose the Batch Plant. Next meeting we will have a few people with petitions to see if they want this or not.
3. **Councilmember Wallace – Parks and Recreation**
Councilmember Wallace stated the 4th of July, we had a lot of children and it was a great success. The Parks and Rec will have a committee meeting on the 14th.
4. **Councilmember Johnson – Public Safety**
Chief Grey said that we have 12 people we check on daily and if anyone else knows to let them know. We have two officers going to child abuse classes. Chief Grey also talked about the Spillman project for the computer system and how it works. Also, the first two years it won't cost anything the third year it will cost about 9,000 a year. Councilmember Johnson stated on Monday at 4:00 o'clock we are having a Police Board Meeting.
5. **Councilmember Perry - Public Works/Landfill**
Councilmember Perry has talked with Mr. Brown and Clerk Mitchell is making sure that all the equipment is getting fixed. Chili harvest is going on in Wilcox and they are currently using the Inmates.
6. **Mayor Pro Tem Van Slyke – Finance**
Budget Hearing Saturday at 3:00 p.m.
7. **Mayor Taylor – Mayor's Report**
The entire land fill couldn't be accomplished without the help of our citizens letting us know the problems and Clerk Mitchell putting the correct people in place and moving forward.
8. **Tammy Mitchell – Town Clerk's Report**-Clerk Mitchell stated she is going through the Code Book still and has email it out to all council.

F. Old Business

1. **Discussion Only [Councilmember McCullough] Concrete Batch Plant Planning and Zoning Meeting of July 2, 2014.**
Motion by Councilmember McCullough to open for discussion and/or action,
seconded by Mayor Taylor

Item Tabled

G. New Business

1. **Discussion and/or Action [Mayor Taylor] Appointment of Acting Mayor**
Motion by *Mayor Taylor* to open for discussion and/or action, seconded by *Mayor Pro Tem Van Slyke*.

Mayor Taylor asked if we really need this. Councilmember Perry said it was in the codes.

Motion made by *Mayor Taylor* to appoint Councilmember McCullough the Acting Mayor in the event that the Mayor and Mayor Pro Tem are out of the Town or unavailable, seconded by *Councilmember Perry*.

Motion Approved Unanimously

2. **Discussion and/or Action [Councilmember Perry] Direct staff to research IRS Laws in regards to Council status as employees for tax purposes.**

Motion made by *Councilmember Perry* to open for discussion and/or action, seconded by *Mayor Pro Tem Van Slyke*.

Councilmember Perry stated Clerk Mitchell researched this IRS for the taxes.

Motion made by *Councilmember Perry* to direct staff to research what was discussed here as well as communicate with the Town Attorney, the Accountant, and possibly IRS Agents, seconded by *Councilmember Welsch*

Motion Approved Unanimously

H. **Ordinances and Resolutions**

A. **First Reading**

1. **Discussion and/or Action [Mayor Taylor]: Reading of Resolution 2014-06, A Resolution of the Town of Huachuca City, Cochise County, Arizona, Declaring as a Public Record of the Town that certain document known as Town Code Chapter 18 “Procurement and Investment”**

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Mayor Pro Tem Van Slyke*

Resolution 2014-06 Read by Title by Town Clerk Mitchell

Motion made by *Mayor Taylor* to adopt Resolution 2014-06, seconded by *Mayor Pro Tem Van Slyke*

Motion Approved Unanimously

B. **Second Reading**

1. **Discussion and/or Action [Mayor Taylor]: Second Reading of Ordinance 2014-06, Amending the Town Code by Replacing the Current Procurement Procedures of the Town, Codified at Articles 3-5 and 3-6 of the Town Code, with New Procurement Procedures to be Codified in Chapter 18 of the Town Code.**

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Mayor Pro Tem Van Slyke*

Ordinance 2014-06 Read by Town Clerk Mitchell

Motion made by *Mayor Taylor* to adopt Ordinance 2014-06, seconded by *Mayor Pro Tem Van Slyke*

*Motion Approved 6-1
Councilmember Welsch voting Nay*

2. **Discussion and/or Action [Mayor Taylor]: Second Reading of Ordinance 2014-07 Amending the Town Code by Adding Provisions Concerning Investment of Town Funds, to be Codified in Chapter 18 Article 18-2 of the Town Code.**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Mayor Pro Tem Van Slyke*

Ordinance 2014-07 Read by Town Clerk Mitchell

Motion made by *Mayor Taylor* to adopt Ordinance 2014-07 with the added verbiage under 18-2-1 Approval Shall First be Obtained from the Legal Aid or Council, **seconded** by *Mayor Pro Tem Van Slyke*

Motion Approved Unanimously

- I. **Payment Approval Report in the amount of \$59,775.20**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Perry*

Motion made by Mayor Taylor to pay the bills in the amount of \$59,775.20, seconded by Mayor Pro Tem Van Slyke

- J. **Call to the Public: [3 min. limit] Issues within the jurisdiction of the Huachuca City Town Council. The Town Council may make an open call to the public during a public meeting. Individual members of the Town Council may respond to criticism made by those who have addressed the Town Council, they may ask staff to review a matter, or they may ask that a matter be put on a future agenda. In order to speak during Call to the Public please specify what you wish to discuss when completing the Call to the Public form.**

- K. **Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Mayor Pro Tem Van Slyke*

1. Discussion and/or Action [Mayor Pro Tem Van Slyke]: Status of Electronic Utility Bill Pay
2. Discussion and/or Action [Mayor Pro Tem Van Slyke]: Employee of the Quarter

- L. **Adjournment (8:00PM)**

Motion made by *Mayor Taylor* to adjourn, **seconded** by *Councilmember McCullough*

Motion Approved Unanimously

Approved by Mayor Taylor on July 24, 2014

Mayor Ken Taylor

Attest: _____
Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on July 10, 2014. I further certify that the meeting was duly called, and a quorum was present.

Tammy J. Mitchell, MMC, Town Clerk/Administrator



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HUACHUCA CITY TOWN COUNCIL MINUTES SPECIAL MEETING AT 2:00^{PM} SATURDAY, JULY 12, 2014

Present:

Mayor: Ken Taylor

Mayor Pro-Tem: Mary Van Slyke

Council Members: Gene McCullough
Walter Welsch
David A. Perry
Donna Johnson
Laura Wallace

Town Clerk: Tammy J. Mitchell, MMC

Town Attorney: Thomas Benavidez – Not Requested

Absent:

A. Call to Order and Pledge of Allegiance (2:00pm)

B. Roll Call

C. Discussion and/or Action [Council]: FY2014 – FY2015 Tentative Budget,
Police, Fire, IT, Administration

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by
Councilmember Perry

Council directed the Town Clerk to research the following items:

1.

No Further Action Taken

D. Adjournment (4:45PM)

Motion made by to adjourn, seconded by *Mayor*

Approved by Mayor Taylor on July 24, 2014

Mayor Ken Taylor

Attest: _____
Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on July 12, 2014. I further certify that the meeting was duly called, and a quorum was present.

Tammy J. Mitchell, MMC, Town Clerk/Administrator



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HUACHUCA CITY TOWN COUNCIL MINUTES SPECIAL MEETING AT 3:00^{PM} SATURDAY, JULY 19, 2014

Present:

Mayor: Ken Taylor

Mayor Pro-Tem: Mary Van Slyke

Council Members: Donna Johnson
Laura Wallace
Gene McCullough
Walter Welsch
David A. Perry

Town Clerk: Tammy J. Mitchell, MMC

Town Attorney: Thomas Benavidez – Not Requested

Absent:

- A. Call to Order and Pledge of Allegiance (3:00pm)
- B. Roll Call
- C. July 19th Council will discuss the FY2014-FY2015 Tentative Budget, Park, Police and Magistrate

Motion made by Mayor Taylor to open for discussion and/or action, seconded by Mayor Pro Tem Van Slyke.

Council discussed Park, Police, Magistrate and Tentative Budget for FY 2014-2015

- D. Adjournment (6:10^{PM})

Motion made by Mayor Taylor to adjourn, seconded by Mayor Pro Tem Van Slyke.

Motion Approved Unanimously

Approved by Mayor Taylor on July 24, 2014

Mayor Ken Taylor

Attest: _____
Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Special Meeting for the Town of Huachuca City held on July 19, 2014. I further certify that the meeting was duly called, and a quorum was present.

Tammy J. Mitchell, MMC, Town Clerk/Administrator



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HUACHUCA CITY TOWN COUNCIL MINUTES SPECIAL SESSION AT 6:00^{PM} MONDAY, JULY 21, 2014

Present:

Mayor:

Mayor Pro-Tem: Mary Van Slyke

Council Members: Laura Wallace
Gene McCullough
Donna Johnson
Walter Welsch
David A. Perry

Town Clerk: Tammy J. Mitchell

Town Attorney: Thomas Benavidez

Absent: Ken Taylor

A. Call to Order, Pledge of Allegiance (6:00^{PM})

B. Roll Call

C. New Business

1. Discussion and/or Action [Council] Approval of FY 2014-2015 Tentative Budget

***Motion** made by Mayor Pro Tem Van Slyke to open for discussion and/or action, **seconded** by Councilmember Wallace.*

***Motion** made by Mayor Pro Tem Van Slyke to approve the tentative budget in the amount of \$4,561,776, **seconded** by Councilmember Johnson*

Motion Approved 6-0

2. Discussion and/or Action [Council] All approvals over \$100 must be approved by the Town Clerk's Office

Item Pulled

3. Adjourn

Motion made by *Mayor Pro Tem Van Slyke* at **6:15PM** to adjourn, seconded by *Councilmember Perry*

Motion Approved 6-0

Approved by Mayor Taylor on July 24, 2014

Mayor Ken Taylor

Attest: _____
Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Special Meeting for the Town of Huachuca City held on July 21, 2014. I further certify that the meeting was duly called, and a quorum was present.

Tammy J. Mitchell, MMC, Town Clerk/Administrator



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HUACHUCA CITY TOWN COUNCIL MINUTES REGULAR MEETING AT 7:00^{PM} THURSDAY, JULY 24, 2014

Present

Mayor: Ken Taylor

Mayor Pro-Tem: Mary Van Slyke

Council Members: Gene McCullough
Laura Wallace
David A. Perry
Walter Welsch

Town Clerk: Tammy J. Mitchell, MMC

Town Attorney: Thomas Benavidez – Not Requested

Absent: Donna Johnson

A. **Call to Order and Pledge of Allegiance (7:00PM)**

B. **Roll Call**

C. **Approval of Minutes of the Regular Meeting Minutes of July 10, 2014, Special Meeting Minutes of July 12, 2014, Special Meeting Minutes of July 19, 2014, & Special Meeting Minutes of July 21, 2014**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Mayor Pro Tem Van Slyke*

Motion made by *Mayor Taylor* to approve all minutes, **seconded** by *Mayor Pro Tem Van Slyke*

Motion Approved 6-0

D. **Call to the Public [3 minute limit] Agenda Items Only. (See below)**

None

E. **Reports by Council Members and Officers**

1. **Councilmember Welsch - Library/Senior Center**, Councilmember Welsch stated that the Library is planning a Back to School Fair and has received \$450.00 in donations for this project. The Back to School Fair will be on August 1, 2014 at 12:00 noon till 5:00 p.m.
2. **Councilmember McCullough – Planning and Zoning**, Has nothing to report at this time.
3. **Councilmember Wallace – Parks and Recreation**-Councilmember Wallace reported the Parks and Recreation Board have a new member. They are working on the Home Base Expo scheduled for August 11, 2014.
4. **Councilmember Johnson – Public Safety**-Has no report at this time.
5. **Councilmember Perry - Public Works**-Councilmember Perry reported there has been a request to purchase the Land Fill recycling equipment.
6. **Mayor Pro Tem Van Slyke – Finance**-Mayor Pro Tem Van Slyke reported we have passed the attentive Budget FY 2014-2015.
7. **Mayor Taylor – Mayor’s Report**-Mayor Taylor reported we had a Workshop earlier tonight on the Spillman Software the County and surrounding communities are currently using. This was presented by the Sheriff’s Department; they have received a grant to use for this project share with us so the communities can communicate together.
8. **Tammy Mitchell – Town Clerk’s Report** - Clerk Mitchell reported that she is still working on the Code Book draft and will continue until she is done. Also, on August 1st the Library is having a safety fair for the children of Huachuca City and giving away backpacks full of school supplies.

F. **New Business**

1. **Discussion and/or Action [Council]: Presentation of Landfill Operations and Status by Hugh Walker: Engineer**
Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Mayor Pro Tem Van Slyke*
Motion made by *Mayor Taylor* to authorize Hugh Walker, Engineer to come up with a preliminary engineering for the closing of the existing site and the opening of the new site, seconded by *Mayor Pro Tem Van Slyke*
Motion Approved 6-0
2. **Discussion and/or Action [Councilmember Perry]: Employee of the Quarter**
Motion made by *Councilmember Perry* to
 1. Resurrect the Employee of the Quarter
 2. Nomination of Kelly Ferguson
 3. Award a \$100.00 bonusseconded by *Mayor Taylor*
Motion Approved 6-0
3. **Discussion and/or Action [Mayor Pro Tem Van Slyke]: Xpress Bill Pay Proposal**
Motion made by *Mayor Pro Tem Van Slyke* to open for discussion and/or action, seconded by *Mayor Taylor*
Motion made by *Mayor Pro Tem Van Slyke* to purchase the software for Xpress Pay and upgrade to Clarity, seconded by *Mayor Taylor*
Motion Approved 6-0

4. **Discussion and/or Action [Council]: Animal Control Department Standard Operating Procedures**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Mayor Pro Tem Van Slyke*

Motion made by *Mayor Taylor* to approve the document adding revision dates and pages, **seconded** by *Councilmember Perry*

Motion Approved 5-1

Councilmember Welsch Voting Nay

G. **Payment Approval Report in the amount of \$40,533.01**

Motion made by Mayor Taylor to open for discussion and/or action, **seconded** by Councilmember Perry

Motion made by Mayor Taylor to approve the payment amount of \$40,533.01, **seconded** by Mayor Pro Tem Van Slyke

Motion Approved 6-0

H. **Call to the Public: [3 min. limit] Issues within the jurisdiction of the Huachuca City Town Council. The Town Council may make an open call to the public during a public meeting. Individual members of the Town Council may respond to criticism made by those who have addressed the Town Council, they may ask staff to review a matter, or they may ask that a matter be put on a future agenda. In order to speak during Call to the Public please specify what you wish to discuss when completing the Call to the Public form.**

Neil Josephson – Concrete Batch Plant

Rena Taylor – Sunset Saloon

I. **Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Mayor Pro Tem Van Slyke*

No Items

J. **Adjournment (7:55PM)**

Motion made by *Mayor Taylor* to adjourn, **seconded** by *Councilmember Perry*

Motion Approved 6-0

Approved by Mayor Taylor on August 14, 2014

Mayor Ken Taylor

Attest: _____
Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on July 24, 2014. I further certify that the meeting was duly called, and a quorum was present.

Tammy J. Mitchell, MMC, Town Clerk/Administrator



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HUACHUCA CITY TOWN COUNCIL MINUTES WORKSHOP MEETING AT 6:00^{PM} THURSDAY, JULY 24, 2014

Present:

Mayor: Ken Taylor

Mayor Pro-Tem: Mary Van Slyke

Council Members: Gene McCullough
Laura Wallace
David A. Perry
Walter Welsch

Town Clerk: Tammy J. Mitchell, MMC

Town Attorney: Thomas Benavidez – Not Requested

Absent: Donna Johnson

A. **Call to Order and Pledge of Allegiance (6:00PM)**

B. **Roll Call**

C. **Discussion and/or Action [Council] Spillman Presentation**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Wallace*

Motion made by *Mayor Taylor* to allow the Town Clerk to enter into negotiations for an IGA with presentation to the council when completed, **seconded** *Mayor Pro Tem Van Slyke*

Motion Approved 4-2

Councilmember Welsch and Councilmember McCullough voting Nay

D. **Adjournment (6:35PM)**

Motion made by *Mayor Taylor* to adjourn, **seconded** by *Mayor Pro Tem Van Slyke*

Motion Approved 6-0

Approved by Mayor Taylor on August 14, 2014

Mayor Ken Taylor

Attest: _____
Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Workshop Meeting for the Town of Huachuca City held on July 24, 2014. I further certify that the meeting was duly called, and a quorum was present.

Tammy J. Mitchell, MMC, Town Clerk/Administrator



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HUACHUCA CITY TOWN COUNCIL MINUTES SPECIAL MEETING AT 7:00^{PM} MONDAY, AUGUST 4, 2014

Present:

Mayor:

Mayor Pro-Tem: Mary Van Slyke

Council Members: Gene McCullough
Walter Welsch
David A. Perry
Donna Johnson
Laura Wallace

Town Clerk: Tammy J. Mitchell, MMC

Town Attorney: Thomas Benavidez – Not Requested

Absent: Ken Taylor

- A. Call to Order and Pledge of Allegiance (7:00pm)
- B. Roll Call
- C. Discussion and/or Action [Council]: Resolution 2014-08. A Resolution by the Mayor and Common Council of the Town of Huachuca City, Cochise County, Arizona to Authorize for the City's Fiscal Year 2014-2015 the Primary Tax Rate of .7562 for Every \$100 of Assessed Value
Resolution 2014-08 Read by Title by Town Clerk Tammy J. Mitchell
Motion made by Mayor Pro Tem Van Slyke to open for discussion and/or action, **seconded** by Councilmember Perry
Motion made by Mayor Pro Tem Van Slyke to accept Resolution 2014-08, **seconded** by Councilmember Perry

Motion Approved 6-0
- D. Discussion and/or Action [Council]: Resolution 2014-07. A Resolution by the Mayor and Common Council of the Town of Huachuca City, Cochise County, Arizona, to Authorize the Adopting of the Fiscal Year 2014-2015 Budget.

Resolution 2014-07 Read by Title by Town Clerk Tammy J. Mitchell

Motion made by *Mayor Pro Tem Van Slyke* to open for discussion and/or action, **seconded** by *Councilmember Perry*

Motion made by *Councilmember Welsch* to that the Council accept the budget with an understanding that the Council reexamine the magistrate, police, forensic audit and salary survey funding, **seconded** by *Councilmember Perry*

Motion Approved 6-0

E. **Adjournment (7:25PM)**

Motion made by *Mayor Pro Tem Van Slyke* to adjourn, **seconded** by *Councilmember McCullough*

Approved by Mayor Taylor on August 14, 2014

Mayor Ken Taylor

Attest: _____
Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on August 4, 2014. I further certify that the meeting was duly called, and a quorum was present.

Tammy J. Mitchell, MMC, Town Clerk/Administrator



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HUACHUCA CITY TOWN COUNCIL MINUTES REGULAR MEETING AT 7:00^{PM} THURSDAY, AUGUST 14, 2014

Present

Mayor: Ken Taylor

Mayor Pro-Tem: Mary Van Slyke

Council Members: Gene McCullough
Laura Wallace
David A. Perry
Walter Welsch
Donna Johnson

Town Clerk: Tammy J. Mitchell, MMC

Town Attorney: Thomas Benavidez – Not Requested

Absent:

A. Call to Order and Pledge of Allegiance (7:00PM)

B. Roll Call

C. Approval of Minutes of the Regular Meeting Minutes of July 24, 2014, Workshop Meeting Minutes of July 24, 2014, Special Meeting Minutes of August 4, 2014.

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Mayor Pro Tem Van Slyke*

Motion made by *Mayor Taylor* to approve the minutes, seconded by *Mayor Pro Tem Van Slyke*

Motion Approved Unanimously

D. Call to the Public [3 minute limit] Agenda Items Only. (See below)

None

E. Reports by Council Members and Officers

1. **Councilmember Welsch - Library/Senior Center**, Councilmember Welsch reported the Library had 136 children receive backpacks and school supplies, Director Kelly has received a donation of Science related toys from the Arizona State Library to go into the Makerspace area of the Library. We also received estimates for the roof repairs; Director Kelly is also waiting on the arrival of the LSTA Grant check.
2. **Councilmember McCullough – Planning and Zoning**, Councilmember McCullough reported we have not received any new applications or petitions at this time.
3. **Councilmember Wallace – Parks and Recreation**, Councilmember Wallace reported the Park’s and Rec’s Committee is working on the Expo set for September 20th and will be held at the school.
4. **Councilmember Johnson – Public Safety**, has no report at this time.
5. **Councilmember Perry - Public Works**, Councilmember Perry reported when Hugh Walker, Engineer is finished with study for the Landfill we will need to take action on this. He also would like to thank Public Works on a great job of cleaning up the alleys, but would like for them to watch for the high weeds.
6. **Mayor Pro Tem Van Slyke – Finance**, has no report at this time.
7. **Mayor Taylor – Mayor’s Report**, Mayor Taylor reported we are still working on the Code Book, it is in need of huge updates therefore, will take a little longer than anticipated.
8. **Tammy Mitchell – Town Clerk’s Report**, Clerk Mitchell reported she attended the SEAGO meeting and spoke with Ms. Williams and secured SEAGO for doing our Grants this year.

F. **New Business**

1. **Discussion [Mayor Pro Tem Van Slyke]: ADEQ’s Small Community Environmental Compliance Assistance Program. 20 Minute Presentation by ADEQ**
Motion made by *Mayor Pro Tem Van Slyke* to open for discussion, seconded by *Councilmember Perry*
Presentation given by Ian D. Bingham & Melissa A. Hayes from ADEQ
No Action Taken
2. **Discussion and/or Action [Council]: Presentation of Huachuca City Server Request and Quotes**
Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Johnson*
Presentation given by Chris Hart on server cost and benefits
Motion made by *Mayor Taylor* to authorize the purchase of a server up to \$16,000, seconded by *Councilmember Perry*
Motion Approved Unanimously
3. **Discussion and/or Action [Councilmember Perry]: Appointment of a Committee to Review Promotions and Salaries for Huachuca City Employees**
Motion made by *Councilmember Perry* to open for discussion and/or action, seconded by *Mayor Pro Tem Van Slyke*

Motion made by *Councilmember Perry* to appoint Mayor Taylor, Mayor Pro Tem Van Slyke Councilmember Perry, and Town Clerk Tammy Mitchell to the Committee with the alternate Councilmember Johnson, seconded by *Councilmember Johnson*

Motion Approved Unanimously

4. **Discussion and/or Action [Mayor Pro Tem Van Slyke]: Authorization of Forensic Audit FY 12/13 and/or FY 13/14**

Motion made by *Mayor Pro Tem Van Slyke* to open for discussion and/or action, seconded by *Mayor Taylor*

Motion made by *Mayor Taylor* to authorize the auditors to identify areas that need more in depth scrutiny, seconded by *Mayor Pro Tem Van Slyke*

Motion Approved Unanimously

5. **Discussion and/or Action [Councilmember Welsch]: Authorization for Income Survey for a Non Metropolitan Town**

Motion made by *Councilmember Welsch* to open for discussion, seconded by *Mayor Taylor*

Motion made by *Councilmember Welsch* to direct the Town Clerk to obtain prices on a Salary Survey if the Town has already prepared the job description regarding an adequate salary survey for the city, seconded by Councilmember Wallace

Motion Approved 6-1

Councilmember McCullough Voting Nay

6. **Discussion and/or Action [Mayor Pro Tem Van Slyke]: Xpress Bill Pay fee schedule**

Motion made by *Mayor Pro Tem Van Slyke* to open for discussion and/or action, seconded by *Mayor Taylor*

Motion made by Mayor Pro Tem Van Slyke that the Town budget for \$1.00 for service and handling service fee for the Xpress Bill Pay, seconded by Councilmember Welsch

Motion Approved Unanimously

7. **Discussion and/or Action [Councilmember Welsch]: Status of Library Roof Quotes**

Motion made by *Councilmember Welsch* to open for discussion and/or action, seconded by *Councilmember Wallace*

Motion made by *Councilmember Welsch* to approve payment and scheduling of the roof repairs by Cochise County Roofing Referrals LLC in the amount of \$41,170.00, seconded by Councilmember Perry

Motion Approved 6-1

Councilmember Johnson Voting Nay

8. **Discussion and/or Action [Council]: Resolution No 2014-09: A Resolution Adopting the Cochise County Wildfire Protection Plan**

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Mayor Pro Tem Van Slyke*

Town Clerk Tammy J. Mitchell read by Title Only Resolution No 2014-09

Motion made by *Mayor Taylor* to pass Resolution No 2014-09, seconded by Councilmember Perry

Motion Approved Unanimously

G. Payment Approval Report in the amount of \$127,913.18

Motion made by *Mayor Taylor* to open for discussion and/or action, *seconded* by *Councilmember Perry*

Motion made by *Mayor Taylor* to approve the payment of \$127,913.18, *seconded* by *Councilmember Perry*

Motion Approved Unanimously

H. Call to the Public: [3 min. limit] Issues within the jurisdiction of the Huachuca City Town Council. The Town Council may make an open call to the public during a public meeting. Individual members of the Town Council may respond to criticism made by those who have addressed the Town Council, they may ask staff to review a matter, or they may ask that a matter be put on a future agenda. In order to speak during Call to the Public please specify what you wish to discuss when completing the Call to the Public form.

Mr. Josephson – Camp Naco

I. Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda

Motion made by *Mayor Taylor* to open for discussion and/or action, *seconded* by *Mayor Pro Tem Van Slyke*

J. Adjournment (9:28PM)

Motion made by *Mayor Taylor* to adjourn, *seconded* by *Councilmember Perry*

Motion Approved Unanimously

Approved by Mayor Taylor on August 28, 2014

Mayor Ken Taylor

Attest: _____

Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on August 14, 2014. I further certify that the meeting was duly called, and a quorum was present.

Tammy J. Mitchell, MMC, Town Clerk/Administrator



TOWN OF HUACHUCA CITY

The Sunset City

500 NORTH GONZALES BOULEVARD • HUACHUCA CITY, ARIZONA 85616

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HUACHUCA CITY TOWN COUNCIL MINUTES REGULAR MEETING AT 7:00^{PM} THURSDAY, AUGUST 28, 2014

Present

Mayor: Ken Taylor

Mayor Pro-Tem: Mary Van Slyke

Council Members: Gene McCullough
Laura Wallace
David A. Perry
Walter Welsch
Donna Johnson

Town Clerk: Tammy J. Mitchell, MMC

Town Attorney: Thomas Benavidez

Absent:

A. **Call to Order and Pledge of Allegiance (7:00PM)**

B. **Roll Call**

C. **Approval of Minutes of the Regular Meeting Minutes of August 14, 2014**
Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by
Mayor Pro Tem Van Slyke
Motion made by *Mayor Taylor* to approve the minutes, seconded by *Mayor Pro*
Tem Van Slyke

Motion Approved Unanimously

D. **Call to the Public [3 minute limit] Agenda Items Only. (See below)**
None

E. **Reports by Council Members and Officers**

1. **Councilmember Welsch - Library/Senior Center**, Councilmember Welsch reported the Library received their grant money and the LSTA grant should also be coming in soon.
2. **Councilmember McCullough – Planning and Zoning**-Councilmember McCullough stated the next meeting will be on Wednesday September 3rd.
3. **Councilmember Wallace – Parks and Recreation**, Councilmember Wallace reported the Business Expo is coming up on September 20th.
4. **Councilmember Johnson – Public Safety**, Councilmember Johnson reported that the fire dept. assisted in the swift water rescue, and they have two starting EMT school at Whetstone Fire. Chief Grey reported they assisted Sierra Vista in a car chase and caught the person out here on Mustang Road.
5. **Councilmember Perry - Public Works**- Councilmember Perry reported that Public Works has been very busy with daily inspection, reading meters, sampling water, and cutting grass and weeds. They are staying very busy at the landfill.
6. **Mayor Pro Tem Van Slyke – Finance**-IT Tech Chris Hart gave a report on the status of the new Server.
7. **Mayor Taylor – Mayor’s Report**-Reported he met with Larry Harris before the meeting about the recycling plant and he will get with us after he has had a tour of the plant.
8. **Tammy Mitchell – Town Clerk’s Report**-Clerk Mitchell reported the Auction for the impound vehicles will be held on September 20, 2014.

F. **New Business**

1. **Discussion and/or Action [Town Clerk] Special Event Liquor License, Nomadens annual Toy run.**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Perry*

Motion made by *Mayor Taylor* to approve the Special Event License, **seconded** by *Councilmember Perry*

Motion Approved Unanimously

2. **Discussion and/or Action [Town Clerk] Larry Harris interested in buying the recycling equipment at the landfill.**

Motion made by *Mayor Taylor* to open for discussion only, **seconded** by *Mayor Pro Tem Van Slyke*

No Action Taken

3. **Discussion and/or Action [Council] Set hours and salary range of the Court Clerk position.**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Mayor Pro Tem Van Slyke*

Motion made by *Mayor Taylor* to set the Clerk of the Courts hours from 20-25 hrs per week, and a salary range from 12-18 per hour, **seconded** by *Mayor Pro Tem Van Slyke*

Roll Call Vote

Ayes –*Mayor Taylor*
Mayor Pro Tem Van Slyke
Councilmember Perry

Nays – *Councilmember Johnson*
Councilmember McCullough
Councilmember Wallace
Councilmember Welsch

G. **Payment Approval Report in the amount of \$118,806.44**

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember McCullough*

Motion made by *Mayor Taylor* to approve the payment of \$118,806.44, seconded by *Councilmember Perry*

Motion Approved 7-1

Councilmember Johnson voting Nay

H. **Call to the Public: [3 min. limit] Issues within the jurisdiction of the Huachuca City Town Council. The Town Council may make an open call to the public during a public meeting. Individual members of the Town Council may respond to criticism made by those who have addressed the Town Council, they may ask staff to review a matter, or they may ask that a matter be put on a future agenda. In order to speak during Call to the Public please specify what you wish to discuss when completing the Call to the Public form.**

1. Neil Josephson – The first item is regarding Chief Grey and the Police Department is here to serve and protect Huachuca City. On Wednesday August 27th at 10:30PM there were 2 cars that came flying through Huachuca City. The vehicles had be to going at least 65 MPH. One vehicle almost rear ended me when I turned onto Skyline Blvd. The officers are being paid to stay in Huachuca City. There is no reason for them to go out to Tombstone or Whetstone. Also, the Council is paying for an attorney and for the attorney to advise them. The Council does the opposite. Town Council meetings in the Senior Center, if there is a quorum there needs to be minutes.
2. Byron Robertson – I would like the council to know that earlier today there was an executive session. The session was posted at 4:30PM. I walked through the door a little before 4 to have a document notarized. The Town Clerk didn't want to do it, but did it anyway. Minutes later the executive session was called. This is nothing more than a witch hunt. Everyone that was on the council was offered health insurance at the time by Mary Judge Ryan, Louie Valdez, and it was all completely legal. I never did one thing that the lawyer said was not authorized. This is a witch hunt because Mayor Taylor knows he is on the way out, and Ms. Van Slyke, you're on your way too. Thank you for putting my name on this because that made it slander.

I. **Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda**

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Mayor Pro Tem Van Slyke*

1. Discussion and/or Action [Councilmember Welsch]: Approval of Leave for Library Director Kelly Ferguson

J. **Adjournment (8:15PM)**

Motion made by *Mayor Taylor* to adjourn, seconded by *Mayor Pro Tem Van Slyke*

Motion Approved Unanimously

Approved by Mayor Taylor on September 11, 2014

Mayor Ken Taylor

Attest: _____
Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on August 28, 2014. I further certify that the meeting was duly called, and a quorum was present.

Tammy J. Mitchell, MMC, Town Clerk/Administrator



TOWN OF HUACHUCA CITY

The Sunset City

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E-MAIL: tmitchell@huachucacityaz.gov

HUACHUCA CITY TOWN COUNCIL MINUTES REGULAR MEETING AT 7:00^{PM} THURSDAY, SEPTEMBER 11, 2014

Present

Mayor: Ken Taylor

Mayor Pro-Tem: Mary Van Slyke

Council Members: Gene McCullough
Laura Wallace
David A. Perry
Walter Welsch

Town Clerk: Tammy J. Mitchell, MMC

Town Attorney: Thomas Benavidez-Not present

Absent: Donna Johnson

A. **Call to Order and Pledge of Allegiance (7:00PM)**

B. **Roll Call**

C. **Approval of Minutes of the Regular Meeting Minutes of August 14, 2014, Approval and/or corrections for the Executive Session Minutes from August 14, 2014.**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Mayor Pro Tem Van Slyke*

Motion made by *Mayor Taylor* to approve the minutes, **seconded** by *Councilmember McCullough*

Motion Approved 6-0

D. **Call to the Public [3 minute limit] Agenda Items Only. (See below)**

1. Neal Josephson – Issue regarding the court clerk comes up again. It was voted down for the salary and the hours. My question is that it is my understanding that there was some controversy over the council members and the clerk. This is a legal issue.

2. Carol Vaughn – Issue is with the same item, and the general treatment of the employees. The best employees have been here before you. With any luck, they will be here after you are gone. It is an embarrassment that the employees are not treated better. This particular employee has been here longer than I can remember. You need to treat her with respect.

E. Reports by Council Members and Officers

1. **Councilmember Welsch - Library/Senior Center-** Councilmember Welsch reported since last council meeting the Library had two new cards and currently has 1,472 items in circulation. The Director Kelly has spent the two grants she has received; one was from Target for \$2,000.00 and the LSTA Grant for \$7,290.00. We are now in possession of a 3D printer and the first Library in Cochise County to have one. Councilmember Welsch said the Senior Center is doing good.
2. **Councilmember McCullough – Planning and Zoning-** Councilmember McCullough reported the P&Z had a meeting this month and worked on the Town of Huachuca City General Development Plan.
3. **Wallace – Parks and Recreation-**Councilmember Wallace reported the Expo is getting near and we have 30 participants so far. It is on Saturday the 20th from 9 am to 2 pm.
4. **Councilmember Johnson – Public Safety-**Councilmember Johnson is absent.
5. **Councilmember Perry - Public Works-** Councilmember Perry reported the PW has been fixing some waterlines and mowing grass, and the Landfill is battling the weather.
6. **Mayor Pro Tem Van Slyke – Finance-**Turned this over to Clerk Mitchell
7. **Mayor Taylor –** Mayor Taylor reported he spoke with a County member and he discussed the new program of “Water Wise”. Mayor Taylor stated we need to be involved with this program through the county. He also spoke with Congressman Barber about different issues. Mayor Taylor mentioned he spoke with a representative from Cox Cable to see what they could do for our town.
8. **Tammy Mitchell – Town Clerk’s Report-**Clerk Mitchell reported she will be bringing the Circus to town on April 20, 2015.

F. New Business

1. **Discussion and/or Action [Town Clerk] Director of the Library’s request for Vacation Time.**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Welsch*

Motion made by *Mayor Taylor* to approve the time off request, **seconded** by *Mayor Pro Tem Van Slyke*

Motion Approved 6-0

2. **Discussion and/or Action [Mayor Taylor] to dissolve the Salary Committee.**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Perry*

Motion made by *Mayor Taylor* to dissolve the Salary Committee, **seconded** by *Councilmember Perry*

Motion Approved 6-0

3. **Discussion and/or Action [Councilmember Welsch] regarding the hours and salary of the Court Clerk Position. Councilmember Welsch wishes to have this matter, previously discussed on August 28, 2014, reopened for discussion/action.**

Point of Order made by *Councilmember Welsch*. Councilmember Welsch stated that the attorney changed the wording on this item and according to Robert's Rule of Order Councilmember Welsch wishes to pull the item. Under the mentioned rules, Councilmember Welsch's declaration of vote was not included.

Item Pulled

4. **Discussion and/or Action [Mayor Taylor] to engage attorney, Gary Cohen, to serve the Town as special counsel to investigate the former Mayor, Byron Robertson's, receipt of health insurance benefits from the Town.**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Wallace*

Motion made by *Mayor Taylor* to authorize the Town Clerk to engage the services of the Attorney, **seconded** by *Councilmember Perry*

Motion Approved 5-1

Councilmember Wallace Voting Nay

- G. **Payment Approval Report in the amount of \$56,330.46**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Mayor Pro Tem Van Slyke*

Motion made by *Mayor Taylor* to approve the payment of \$56,330.46, **seconded** by *Councilmember Perry*

Motion Approved 6-0

- H. **Call to the Public: [3 min. limit] Issues within the jurisdiction of the Huachuca City Town Council. The Town Council may make an open call to the public during a public meeting. Individual members of the Town Council may respond to criticism made by those who have addressed the Town Council, they may ask staff to review a matter, or they may ask that a matter be put on a future agenda. In order to speak during Call to the Public please specify what you wish to discuss when completing the Call to the Public form.**

1. Neal Josephson: I want to know when the Town is going to enforce the building code. **Mayor Taylor responded stating that codification is in process, the codes will be easier to enforce when the code is brought up to date.**

- I. **Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Welsch*

1. Perry requested a complete schedule of the bus routes – non agenda item

- J. **Adjournment (7:40PM)**

Motion made by *Mayor Taylor* to adjourn, **seconded** by *Mayor Pro Tem Van Slyke*

Motion Approved 6-0

Approved by Mayor Taylor on September 25, 2014

Mayor Ken Taylor

Attest: _____
Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on September 11, 2014. I further certify that the meeting was duly called, and a quorum was present.

Tammy J. Mitchell, MMC, Town Clerk/Administrator



TOWN OF HUACHUCA CITY

The Sunset City

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HUACHUCA CITY TOWN COUNCIL MINUTES REGULAR MEETING AT 7:00^{PM} THURSDAY, SEPTEMBER 25, 2014

Present

Mayor: Ken Taylor

Mayor Pro-Tem: Mary Van Slyke

Council Members: Gene McCullough
Walter Welsch
Donna Johnson

Town Clerk: Tammy J. Mitchell, MMC

Town Attorney: Thomas Benavidez-Not present

Absent: David A. Perry, Laura Wallace

A. **Call to Order and Pledge of Allegiance (7:00PM)**

B. **Roll Call**

C. **Approval of Minutes of the Regular Meeting Minutes of September 11, 2014,**
Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by
Mayor Pro Tem Van Slyke
Motion made by *Mayor Taylor* to approve the minutes, **seconded** by *Mayor Pro*
Tem Van Slyke

Motion Approved 5-0
Councilmember Johnson Abstained due to absence

D. **Call to the Public [3 minute limit] Agenda Items Only. (See below)**
None

E. **Reports by Council Members and Officers**

1. **Councilmember Welsch - Library/Senior Center-** Councilmember Welsch reported that the Director of the Library has spent the Grant monies and has received her 3-D printers
2. **Councilmember McCullough – Planning and Zoning-** Councilmember McCullough reported the P&Z met and discussed the Developmental General Plan.
3. **Councilmember Wallace – Parks and Recreation-**Parks and Rec’s Member Robin Fahey said they had a great turn out and have scheduled for next year already.
4. **Councilmember Johnson – Public Safety-**Councilmember Johnson has no report at this time.
5. **Councilmember Perry - Public Works-** Clerk Mitchell reported the PW are working on water lines and mowing grass. The Landfill stayed open during the rains.
6. **Mayor Pro Tem Van Slyke – Finance-**Clerk Mitchell reported we will soon be getting our quarterly report and the closing of the year reports.
7. **Mayor Taylor –** Mayor Taylor reported he spoke with the County on the Water Wise program, and also spoke with Congressman Barber with getting Cox cable updated.
8. **Tammy Mitchell – Town Clerk’s Report-**Clerk Mitchell reported she has contracted the Circus to come to town. This will be in April of 2015.

F. **New Business**

1. **Discussion Only [Mayor Taylor] Research and Status of Cox Cable Motion** made by *Mayor Taylor* to open for discussion, **seconded** by *Mayor Pro Tem Van Slyke*

No Action Taken
2. **Discussion and/or Action [Mayor Taylor]: Cochise County Water Wise Program Motion** made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Johnson*

No Action Taken
3. **Discussion and/or Action [Clerk Mitchell] Memorandum of Understanding (MOU), Between US Army Garrison Fort Huachuca and the Town of Huachuca City, Arizona. Motion** made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Mayor Pro Tem Van Slyke*
Motion made by *Mayor Taylor* to approve the MOU, **seconded** by *Mayor Pro Tem Van Slyke*

Motion Approved 5-0
4. **Discussion and/or Action [Clerk Mitchell]: Call of Election for Recall of the Mayor of Huachuca City. Motion** made by *Mayor Pro Tem Van Slyke* to open for discussion and/or action, **seconded** by *Councilmember Johnson*

No Action Taken

5. **Discussion and/or Action [Mayor Taylor]: Approval for Surplus and Auction off Town Equipment.**

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Johnson*

Motion made by *Mayor Taylor* to approve the Town owned assets as surplus and to auctioned off at the next auction, seconded by *Councilmember Johnson*

Motion Approved 5-0

G. **Payment Approval Report in the amount of \$128,254.81**

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Johnson*

Motion made by *Mayor Taylor* to approve the payment of \$128,254.81, seconded by *Councilmember Johnson*

Motion Approved 5-0

H. **Call to the Public: [3 min. limit] Issues within the jurisdiction of the Huachuca City Town Council. The Town Council may make an open call to the public during a public meeting. Individual members of the Town Council may respond to criticism made by those who have addressed the Town Council, they may ask staff to review a matter, or they may ask that a matter be put on a future agenda. In order to speak during Call to the Public please specify what you wish to discuss when completing the Call to the Public form.**

1. Neil Josephson (three items): Who decides what goes to P&Z regarding code enforcement? You've got different people putting in fences, sheds and different items, and they don't go to P&Z. Others are doing other things, and they have to go before the P&Z. Who signs building permits? Anybody? Example is the Sunset Saloon, who signed that building permit? You've got these people wondering around with gold badges on their chest. If you go against code, they can give a citation for code enforcement.
The next thing is the meetings at the senior center. I would like to see minutes. The attorney advised you that if there is a quorum there, there needs to be minutes
No one on this council has a right to threaten any city employee. You don't have the right this month, you didn't have the right last month, and next month isn't looking good. You do it again, and you will go against me.

I. **Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda**

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Mayor Pro Tem Van Slyke*

J. **Adjournment (7:40PM)**

Motion made by *Mayor Taylor* to adjourn, seconded by *Councilmember McCullough*

Motion Approved 5-0

Mayor Ken Taylor

Attest: _____
Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on September 25, 2014. I further certify that the meeting was duly called, and a quorum was present.

Tammy J. Mitchell, MMC, Town Clerk/Administrator



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HUACHUCA CITY TOWN COUNCIL MINUTES REGULAR MEETING AT 7:00^{PM} THURSDAY, OCTOBER 9, 2014

Present

Mayor: Ken Taylor

Mayor Pro-Tem: Mary Van Slyke

Council Members: Gene McCullough
Donna Johnson
David A. Perry
Laura Wallace

Town Clerk: Tammy J. Mitchell, MMC

Town Attorney: Thomas Benavidez-Not present

Absent: Walter Welsch

- A. **Call to Order and Pledge of Allegiance (7:00PM)**
- B. **Roll Call**
- C. **Approval of Minutes of the Regular Meeting Minutes of September 25, 2014,**
- D. **Call to the Public [3 minute limit] Agenda Items Only. (See below)**
 1. Neil Josephson – One is on the auction; I would like to know why certain individuals had special privileges? There was a preview, why did one person get special privileges? It's all or nothing.
Meeting between ADEQ and the Town – is open to the public? It should be.
This map for parcel 1 and parcel 2, where is the street sign? This map should show where the streets are.
- E. **Reports by Council Members and Officers**
 1. **Councilmember Welsch - Library/Senior Center-** Councilmember Welsch was absent, Clerk Mitchell reported that Ms. Norris was selected as a judge for the 2015 onebookaz authors contest. Ms. Norris also wrote another grant request

for additional 3-D printers. Also, David Pulsifer is resigning from the Library staff.

2. **Councilmember McCullough – Planning and Zoning-** Councilmember McCullough reported the P&Z had their meeting and look at the ordinance on changing some building codes.
3. **Councilmember Wallace – Parks and Recreation-**Councilmember Wallace reported that on October 28th there will be a This-n-That for Child and Family Resources. Also, they will postpone the meeting until the following Monday due to the Holiday.
4. **Councilmember Johnson – Public Safety-**Councilmember Johnson reported that the Police and Fire are doing great.
5. **Councilmember Perry - Public Works-** Councilmember Perry reported the Senior Center will host a seminar on the changing of Medicare.
6. **Mayor Pro Tem Van Slyke – Finance-** Mayor Pro Tem Van Slyke reported that the auction made 27,000.00 dollars. She also thanked Chris for putting some music to our hold on the phone line.
7. **Mayor Taylor –** Mayor Taylor reported he would like to have items placed on government surplus.com instead of having an auction.
8. **Tammy Mitchell – Town Clerk’s Report-**Clerk Mitchell reported she is still in the process of update to the code book and she is also updating the Personnel Rules and Regulations. The sidewalk project will go out for bid in January 2015 and work to be complete by August 2015. Clerk Mitchell also mentioned the investigator will be here sometime next week.

F. New Business

1. **Discussion and/or Action [Councilmember Johnson]: Campstone Haunted House Donations.**

Motion made by *Councilmember Johnson* to open for discussion and/or action, **seconded** by *Mayor Taylor*

No Action Taken

2. **Discussion and/or Action [Councilmember Johnson]: Huachuca City Auction**

Item Pulled

3. **Discussion and/or Action [Mayor Taylor]: Proposal to Provide Engineering Design and Permitting Services for Final Closure of the Existing Landfill and Permitting a New Landfill.**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Mayor Pro Tem Van Slyke*

Mayor Taylor called a Workshop next Thursday; October 16, 2014 at 7:00 to speak with Mr. Walker regarding the landfill operations, there will be a special meeting following the workshop.

No Further Action

4. **Discussion and/or Action [Mayor Taylor]: Proclamation for Breast Cancer Awareness Month.**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Mayor Pro Tem Van Slyke*

Motion made by *Mayor Taylor* to Proclaim October as Breast Cancer Awareness Month, seconded by *Councilmember Wallace*

Motion Approved 6-0

5. **Discussion and/or Action [Mayor Taylor]: Resolution 2014-10 Arizona Cities and Towns Week October 19-25.**

Motion made by *Mayor Taylor* to adopt Resolution 2014-10, seconded by *Councilmember Perry*

Motion Approved 6-0

6. **Discussion and/or Action [Mayor Taylor]: First Reading of Ordinance 2014-08, an Ordinance of the Mayor and Town Council of the Town of Huachuca City, Cochise County, Arizona, Amending the Town Code, to Adopt Water Conservation and Plumbing Requirements and Amending the Town Code Chapter 16 “Water”, Article 16-12 “Water Conservation Plumbing Requirements and Enforcement.”**

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Wallace*

Clerk Mitchell read Ordinance 2014-08 by Title Only

7. **Discussion and/or Action [Mayor Taylor]: Evaluation of Town Clerk - 6 month review. The Mayor and Council may vote to go into executive [closed] session, pursuant to A.R.S. 38-431.03(A)(1), for the purposes of evaluating the performance of the Town Clerk. Based upon the employment review, the Council may take action following the executive session.**

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Mayor Pro Tem Van Slyke*

Motion made by *Mayor Taylor* to enter executive session, seconded by *Councilmember Perry*

Motion Approved 6-0

Motion made by *Mayor Taylor* to close executive session, seconded by *Mayor Pro Tem Van Slyke*

Motion Approved 6-0

Motion made by *Mayor Taylor* to move Town Clerk Mitchell’s status permanent with a pay increase of \$4.00 per hour, seconded by *Councilmember Perry*

Motion Approved 6-0

- G. **Payment Approval Report in the amount of \$138,331.23**

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Perry*

Motion made by *Mayor Taylor* to pay the bills in the amount of \$138,331.23, seconded by *Councilmember Wallace*

Motion Approved 6-0

- H. **Call to the Public: [3 min. limit] Issues within the jurisdiction of the Huachuca City Town Council. The Town Council may make an open call to the public during a public meeting. Individual members of the Town Council may respond to criticism made by those who have addressed the Town Council, they may ask staff to review a matter, or they may ask that a matter be put on a**

future agenda. In order to speak during Call to the Public please specify what you wish to discuss when completing the Call to the Public form.

None

- I. **Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda**
Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by
Mayor Pro Tem Van Slyke

None

- J. **Adjournment (7:45PM)**

Motion made by *Mayor Taylor* to adjourn, **seconded** by *Councilmember McCullough*

Motion Approved 6-0

Approved by Mayor Taylor on October 23, 2014

Mayor Ken Taylor

Attest: _____

Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on October 9, 2014. I further certify that the meeting was duly called, and a quorum was present.

Tammy J. Mitchell, MMC, Town Clerk/Administrator



TOWN OF HUACHUCA CITY

The Sunset City

500 NORTH GONZALES BOULEVARD • HUACHUCA CITY, ARIZONA 85616

PHONE (520) 456- 1354 • TDD (520) 456-1353 FAX: (520) 456-2230

E-MAIL: tmitchell@huachucacityaz.gov

HUACHUCA CITY TOWN COUNCIL MINUTES

WORKSHOP AT 7:00^{PM}

THURSDAY, OCTOBER 16, 2014

Present:

Mayor: Ken Taylor

Mayor Pro-Tem:

Council Members: Gene McCullough
Walter Welsch
Duane Brown
Laura Wallace

Town Clerk: Tammy Mitchell, MMC

Town Attorney: Thomas Benavidez – Not Requested

Absent: Mary Van Slyke
Donna Johnson

- A. Call to Order and Pledge of Allegiance (7:00PM)
- B. Roll Call
- C. Discussion [Council] Proposal to Provide Engineering Design and Permitting Services for Final Closure of the Existing Landfill and Permitting a New Landfill.

Motion made by Mayor Taylor to open for discussion, seconded by Councilmember Wallace

Mayor Taylor indicated that this is for discussion only; no final decision will be made during the meeting. Mr. Hugh Walker is present for a presentation only. The items that will be looked at are closing operations in the current landfill and opening new cells in the current borrow pit. Mayor Taylor indicated that any decision made on the landfill will be made in the best interest of the entire town.

Mr. Hugh Walker gave presentation on Engineering Design and Permitting of the landfill for Final Closure of the Existing Landfill and Permitting a New Landfill

The council listened to the public comments and concerns. Mr. Walker answered their comments and concerns on what the city is proposing for the future of Huachuca City.

Mayor Taylor cancelled Special Meeting until next Council Meeting. Mayor Taylor indicated that he didn't want a "knee jerk" reaction to this meeting.

D. Adjournment (9:20PM)

Motion made by *Mayor Taylor* to adjourn, **seconded** by *Councilmember McCullough*

Motion Approved Unanimously

Approved by Mayor Taylor on November 26, 2014

Mayor Ken Taylor

SEAL:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Workshop Meeting for the Town of Huachuca City held on October 26. I further certify that the meeting was duly called, and a quorum was present.

Town Clerk/Administrator, Tammy Mitchell, MMC



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The Sunset City

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E-MAIL: titchell@huachucacityaz.gov

HUACHUCA CITY TOWN COUNCIL MINUTES REGULAR MEETING AT 7:00^{PM} THURSDAY, NOVEMBER 13, 2014

Present

Mayor: Ken Taylor

Mayor Pro-Tem: Mary Van Slyke

Council Members: Gene McCullough
David A. Perry
Laura Wallace
Walter Welsch
Donna Johnson

Town Clerk: Tammy J. Mitchell, MMC

Town Attorney: Thomas Benavidez-Not present

Absent:

A. **Call to Order and Pledge of Allegiance (7:00PM)**

B. **Roll Call**

C. **Approval of Minutes of the Regular Meeting Minutes of October 23, 2014,**
Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by
Mayor Pro Tem Van Slyke
Motion made by *Mayor Taylor* to adopt the minutes, seconded by *Mayor Pro Tem*
Van Slyke

Motion Approved 6-0
Councilmember Johnson abstained

D. **Call to the Public [3 minute limit] Agenda Items Only. (See below)**

1. **Neil Josephson:** Agenda cleanup. Whether council knows or not, down on hunt road at skyline all the flat buildings that is Huachuca city, not county. This needs to be cleaned up. This is not the city's job to clean up, it is the owners. Private property with vehicles parked in the front yard, it needs to be cleaned up. There is an ordinance against it, enforce it. Take pride in the town.

Recycling: They are recycling cars and engines. When they bring the car in, it is not empty of fluids. Clean up the Town.

2. **James Goad:** *Attached Exhibit A*

E. Reports by Council Members and Officers

1. **Councilmember Welsch - Library/Senior Center-** Councilmember Welsch reported that the Library currently has 1,837 item in circulation, final preparations are being made for the Polar Express Event on December 5th at 6:45 p.m. Councilmember Welsch said the Library Roof construction is has started and should finish in about a week.
2. **Councilmember McCullough – Planning and Zoning-** Councilmember McCullough reported that they had no meeting due to no quorum. Councilman McCullough stated we have a few vacancies if anyone would like to apply.
3. **Councilmember Wallace – Parks and Recreation-**Councilmember Wallace reported that the lighting of the Tree will be on December 5th at 5:30 p.m.
4. **Councilmember Johnson – Public Safety-**Councilmember Johnson stated the police and fire departments are doing well. The police has answered 10,672 calls and greeted 5020 visitors. The fire dept. had 75 calls and 261 EMS calls.
5. **Councilmember Perry - Public Works-** Councilmember Perry reported that Mr. Halterman did a good job in getting the broken pipe fixed. Councilman Perry also stated Mr. Brown said things are running very well at the landfill.
6. **Mayor Pro Tem Van Slyke – Finance-** Mayor Pro Tem Van Slyke reported that our end of the month reports will be at the second meeting of the month.
7. **Mayor Taylor –** Mayor Taylor
8. **Tammy Mitchell – Town Clerk’s Report-**Clerk Mitchell let the Council know that our CPA will give a presentation next week on finances.

F. New Business

1. **Discussion and/or Action [Mayor Taylor]: For the Medical Direction Plan**
Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded**
by *Councilmember Wallace*
Motion made by *Mayor Taylor* to postpone item until next meeting agenda,
seconded by *Councilmember Johnson*
Motion Approved Unanimously
2. **Discussion and/or Action [Mayor Taylor]: Thanksgiving Day Council Meeting Reschedule to Wednesday, November 26, 2014 at 7:00 p.m.**
Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded**
by *Mayor Pro Tem Van Slyke*
No Vote Needed
3. **Discussion and/or Action [Councilmember Johnson]: 2012 Clean up residents and town**
Motion made by *Councilmember Johnson* to open for discussion and/or action,
seconded by *Mayor Taylor*
No Action Taken

4. **Discussion and/or Action [Councilmember Johnson]: Permit for recycling business on Patton and the hwy in HC**
Item Pulled by Councilmember Johnson

5. **Discussion and/or Action [Clerk Mitchell]: Investments**
Motion made by *Mayor Taylor* to open for discussion and/or action, *seconded* by *Mayor Pro Tem Van Slyke*
Motion made by *Mayor Taylor* to postpone the item, *seconded* by *Councilmember Johnson*
Held till next meeting

6. **Discussion and/or Action [Clerk Mitchell]: Collections**
Motion made by *Mayor Taylor* to open for discussion and/or action, *seconded* by *Mayor Pro Tem Van Slyke*
Motion made by *Mayor Taylor* to proceed with the contract with Sierra Collection, *seconded* by *Mayor Pro Tem Van Slyke*
Motion Approved Unanimously

7. **Discussion and/or Action [Councilmember Perry]: 4th of July 2015 Fireworks Expenditure**
Motion made by *Councilmember Perry* to open for discussion and/or action, *seconded* by *Mayor Taylor*
Motion made by *Councilmember Perry* to allow the Fire Chief to spend \$13,000.00 for the 4th of July celebration including equipment, *seconded* by *Councilmember Johnson*
Motion Approved Unanimously

8. **Discussion and/or Action [Mayor Taylor]: Second Reading for Ordinance 2014-08, an Ordinance of the Mayor and Town Council of the Town of Huachuca City, Cochise County, Arizona, Amending the Town Code, to adopt Water Conservation and Plumbing Requirements and Amending the Town Code Chapter 16 “Water,” Article 16-12 “Water Conservation Plumbing Requirements and Enforcement.**
Motion made by *Mayor Taylor* to open for discussion and/or action, *seconded* by *Mayor Pro Tem Van Slyke*

Town Clerk Tammy Mitchell read by Title Only Ordinance 2014-08
Motion made by *Mayor Taylor* to pass and accept Ordinance 2014-08, *seconded* by *Councilmember Perry*
Motion Approved 6-1
Councilmember McCullough Voting Nay

9. **Discussion and/or Action [Mayor Taylor]: Proclamation for “Purple Heart Town”**
Motion made by *Mayor Taylor* to open for discussion and/or action, *seconded* by *Mayor Pro Tem Van Slyke*
Proclamation Read by Mayor Taylor

G. Payment Approval Report in the amount of \$157,236.94

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Perry*

Motion made by *Mayor Taylor* to approve the payment amount \$157,236.94, seconded by *Councilmember Perry*

Motion Approved 6-1
Councilmember Johnson Voting Nay

- H. **Call to the Public: [3 min. limit] Issues within the jurisdiction of the Huachuca City Town Council. The Town Council may make an open call to the public during a public meeting. Individual members of the Town Council may respond to criticism made by those who have addressed the Town Council, they may ask staff to review a matter, or they may ask that a matter be put on a future agenda. In order to speak during Call to the Public please specify what you wish to discuss when completing the Call to the Public form.**

Motion by *Mayor Taylor* made to suspend the rules, seconded by *Councilmember Welsch*

1. **Jack Fishback:** When councilmember's voted to extend the landfill, your values are in the wrong place. You are ruining the values of properties. There are a lot of services that this town provides, but it is costly to provide them. You need to look at your budget
2. **Neil Josephson:** Some of the councilmembers think I'm pushy wanting to bankrupt the city. The residents are the ones who put you up there, thinking that you could better the town. You're not. You want to put the landfill in their backyard.
3. **Craig Smith:** I can't hear a good portion of the meeting. You either need to turn the mikes up or turn the fan off. What I heard was a lot of talking and no action.

- I. **Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda**
Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Wallace*

1. **Discussion and/or Action [Councilmember Johnson]: Permit for recycling business on Patton and the hwy in HC**
2. **Discussion and/or Action [Councilmember Johnson]: Request the Draft Agenda and Payment Approval Report on Monday prior to the meeting.**
3. **Discussion and/or Action [Councilmember Welsch]: Disaster Preparedness**
4. **Discussion and/or Action [Councilmember Welsch]: Designs and Information regarding back City Hall Parking area**
5. **Discussion and/or Action [Mayor Taylor]: For the Medical Direction Plan**

- J. **Adjournment (8:40PM)**

Motion made by *Mayor Taylor* to adjourn, seconded by *Mayor Pro Tem Van Slyke*
Motion Approved Unanimously

Approved by Mayor Taylor on November 26, 2014

Mayor Ken Taylor

Attest: _____
Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on October 23, 2014. I further certify that the meeting was duly called, and a quorum was present.

Tammy J. Mitchell, MMC, Town Clerk/Administrator



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HUACHUCA CITY TOWN COUNCIL MINUTES REGULAR MEETING AT 7:00^{PM} THURSDAY, OCTOBER 23, 2014

Present

Mayor: Ken Taylor

Mayor Pro-Tem: Mary Van Slyke

Council Members: Gene McCullough
David A. Perry
Laura Wallace
Walter Welsch

Town Clerk: Tammy J. Mitchell, MMC

Town Attorney: Thomas Benavidez-Not present

Absent: Donna Johnson

A. **Call to Order and Pledge of Allegiance (7:00PM)**

B. **Roll Call**

C. **Approval of Minutes of the Regular Meeting Minutes of October 9, 2014,**
Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by
Mayor Pro Tem Van Slyke
Motion made by *Mayor Taylor* to approve the Minutes of October 9, 2014,
seconded by *Mayor Pro Tem Van Slyke*

Motion Passed 5-0
Councilmember Welsch abstained

D. **Call to the Public [3 minute limit] Agenda Items Only. (See below)**

1. **Craig Smith:** Freedom of Information is a Federal Term. I have some experience with not getting information from this city. If there is a form, I would suggest you put that form on the website. In February 2013, we had some rat problems in the senior center, the city entered into a 3 year contract to have the problem taken care of. I asked for information from Chief Grey and Mr. Valdez. I put my request in, Mr. Valdez said he had elections going on and

then was told there is no information available. The only thing I got back was from Mr. Ortega stating there was an infestation, with no supporting documents.

2. **Neil Josephson:** Regarding to the Landfill Expansion. It was stated that it would inconvenience a few. This would mean people living in that area. Mr. Josephson quoted from Ordinance 2012-07. Have you consulted with your attorney? I have consulted with mine.
3. **Jack Fishback:** I would like to comment on the landfill expansion. If there are not any viable records showing that land is zoned for what you are trying to do 17-4-4 conditional use. Mr. Fishback quoted from Town Code. You have some problems here with going ahead. You probably haven't done special use to use that property for landfill as it is zoned for residential.

E. Reports by Council Members and Officers

1. **Councilmember Welsch - Library/Senior Center-** Councilmember Welsch reported that the Library roof will begin next week and will take approximately two weeks to complete. In Director Kelly Norris report she hosted the Community Liaison Council here in Huachuca City; the members were impressed with the Library and Director Kelly's innovative ideas.
2. **Councilmember McCullough – Planning and Zoning-** Councilmember McCullough reported they had no meeting since the last council meeting.
3. **Councilmember Wallace – Parks and Recreation-**Councilmember Wallace reported the Parks and Rec will hold a This-n-That called Happiest Baby on the Block at 6:00 p.m. The Tree Lighting will be held on December 5th.
4. **Councilmember Johnson – Public Safety-**Councilmember Johnson was absent
5. **Councilmember Perry - Public Works-** Councilmember Perry
6. **Mayor Pro Tem Van Slyke – Finance-** Mayor Pro Tem Van Slyke has no report at this time
7. **Mayor Taylor –** Mayor Taylor has no report at this time.
8. **Tammy Mitchell – Town Clerk's Report-**Clerk Mitchell has no report at this time.

F. New Business

1. **Discussion and/or Action [Mayor Taylor]: Research the Statues of Freedom of Information Records Request**
Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Mayor Pro Tem Van Slyke*

No Action Taken
2. **Discussion and/or Action [Mayor Taylor]: Christmas Parade**
Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Mayor Pro Tem Van Slyke*
Motion made by *Mayor Taylor* to allow Huachuca City Police and Fire Departments to participate in a Christmas Parade, **seconded** by *Councilmember Welsch*

Motion Approved 6-0
3. **Discussion and/or Action [Mayor Taylor]: Landfill Expansion Engagement**

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Mayor Pro Tem Van Slyke*

Motion made by *Mayor Taylor* to engage in services with Mr. Hugh Walker for Landfill Expansion planning as our current budget allows, seconded by *Councilmember Perry*

Motion Approved 5-1
Councilmember Wallace voting Nay

4. **Discussion and/or Action [Mayor Taylor]: Election and appointment of Planning and Zoning members in accordance with town code 3 - 4.**

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Perry*

No Action Taken

5. **Discussion and/or Action [Councilmember Perry]: Repair Cost Estimate for the Landfill Small Dozer.**

Motion made by *Councilmember Perry* to open for discussion and/or action, seconded by *Mayor Taylor*

Motion made by *Councilmember Perry* to authorize the repair cost for the small landfill dozer in the amount of \$13,846.08, seconded by *Mayor Taylor*

Motion Approved 6-0

6. **Discussion and/or Action [Mayor Taylor]: Second Reading for Ordinance 2014-08, an Ordinance of the Mayor and Town Council of the Town of Huachuca City, Cochise County, Arizona, Amending the Town Code, to adopt Water Conservation and Plumbing Requirements and Amending the Town Code Chapter 16 “Water,” Article 16-12 “Water Conservation Plumbing Requirements and Enforcement.**

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Perry*

Second Reading of Ordinance 2014-08 by Clerk Mitchell

Item Postponed

- G. **Payment Approval Report in the amount of \$83,531.87**

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Wallace*

Motion made by *Mayor Taylor* to approve the payment report of \$83,531.87, seconded by *Mayor Pro Tem Van Slyke*

Motion approved 6-0

- H. **Call to the Public: [3 min. limit] Issues within the jurisdiction of the Huachuca City Town Council. The Town Council may make an open call to the public during a public meeting. Individual members of the Town Council may respond to criticism made by those who have addressed the Town Council, they may ask staff to review a matter, or they may ask that a matter be put on a future agenda. In order to speak during Call to the Public please specify what you wish to discuss when completing the Call to the Public form.**

1. **Neil Josephson:** I don't understand the amount of water used in the landfill. The landfill uses more water in one month than all the residents in one year.

This expansion is going to use more water, treated water. Why isn't there a meter at the landfill so they pay for the water?

2. **Craig Smith:** Trying to develop a Huachuca City/Whetstone community website.

I. **Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda**
Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by *Councilmember Perry*

1. Discussion and/or Action [Councilmember Welsch]: "Individual members of the Town Council may respond to criticism made by those who have addressed the Town Council, they may ask staff to review a matter, or they may ask that a matter be put on a future agenda."

J. **Adjournment (8:15PM)**

Motion made by *Mayor Taylor* to adjourn, **seconded** by *Mayor Pro Tem Van Slyke*
Motion Approved 6-0

Approved by Mayor Taylor on November 13, 2014

Mayor Ken Taylor

Attest: _____
Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on October 23, 2014. I further certify that the meeting was duly called, and a quorum was present.

Tammy J. Mitchell, MMC, Town Clerk/Administrator



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E-MAIL: titchell@huachucacityaz.gov

HUACHUCA CITY TOWN COUNCIL MINUTES REGULAR MEETING AT 7:00^{PM} THURSDAY, NOVEMBER 13, 2014

Present

Mayor: Ken Taylor

Mayor Pro-Tem: Mary Van Slyke

Council Members: Gene McCullough
David A. Perry
Laura Wallace
Walter Welsch
Donna Johnson

Town Clerk: Tammy J. Mitchell, MMC

Town Attorney: Thomas Benavidez-Not present

Absent:

A. **Call to Order and Pledge of Allegiance (7:00PM)**

B. **Roll Call**

C. **Approval of Minutes of the Regular Meeting Minutes of October 23, 2014,**
Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by
Mayor Pro Tem Van Slyke
Motion made by *Mayor Taylor* to adopt the minutes, seconded by *Mayor Pro Tem*
Van Slyke

Motion Approved 6-0
Councilmember Johnson abstained

D. **Call to the Public [3 minute limit] Agenda Items Only. (See below)**

1. **Neil Josephson:** Agenda cleanup. Whether council knows or not, down on hunt road at skyline all the flat buildings that is Huachuca city, not county. This needs to be cleaned up. This is not the city's job to clean up, it is the owners. Private property with vehicles parked in the front yard, it needs to be cleaned up. There is an ordinance against it, enforce it. Take pride in the town.

Recycling: They are recycling cars and engines. When they bring the car in, it is not empty of fluids. Clean up the Town.

2. **James Goad:** *Attached Exhibit A*

E. Reports by Council Members and Officers

1. **Councilmember Welsch - Library/Senior Center-** Councilmember Welsch reported that the Library currently has 1,837 item in circulation, final preparations are being made for the Polar Express Event on December 5th at 6:45 p.m. Councilmember Welsch said the Library Roof construction is has started and should finish in about a week.
2. **Councilmember McCullough – Planning and Zoning-** Councilmember McCullough reported that they had no meeting due to no quorum. Councilman McCullough stated we have a few vacancies if anyone would like to apply.
3. **Councilmember Wallace – Parks and Recreation-**Councilmember Wallace reported that the lighting of the Tree will be on December 5th at 5:30 p.m.
4. **Councilmember Johnson – Public Safety-**Councilmember Johnson stated the police and fire departments are doing well. The police has answered 10,672 calls and greeted 5020 visitors. The fire dept. had 75 calls and 261 EMS calls.
5. **Councilmember Perry - Public Works-** Councilmember Perry reported that Mr. Halterman did a good job in getting the broken pipe fixed. Councilman Perry also stated Mr. Brown said things are running very well at the landfill.
6. **Mayor Pro Tem Van Slyke – Finance-** Mayor Pro Tem Van Slyke reported that our end of the month reports will be at the second meeting of the month.
7. **Mayor Taylor –** Mayor Taylor
8. **Tammy Mitchell – Town Clerk’s Report-**Clerk Mitchell let the Council know that our CPA will give a presentation next week on finances.

F. New Business

1. **Discussion and/or Action [Mayor Taylor]: For the Medical Direction Plan**
Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded**
by *Councilmember Wallace*
Motion made by *Mayor Taylor* to postpone item until next meeting agenda,
seconded by *Councilmember Johnson*
Motion Approved Unanimously
2. **Discussion and/or Action [Mayor Taylor]: Thanksgiving Day Council Meeting Reschedule to Wednesday, November 26, 2014 at 7:00 p.m.**
Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded**
by *Mayor Pro Tem Van Slyke*
No Vote Needed
3. **Discussion and/or Action [Councilmember Johnson]: 2012 Clean up residents and town**
Motion made by *Councilmember Johnson* to open for discussion and/or action,
seconded by *Mayor Taylor*
No Action Taken

4. **Discussion and/or Action [Councilmember Johnson]: Permit for recycling business on Patton and the hwy in HC**
Item Pulled by Councilmember Johnson

5. **Discussion and/or Action [Clerk Mitchell]: Investments**
Motion made by *Mayor Taylor* to open for discussion and/or action, *seconded* by *Mayor Pro Tem Van Slyke*
Motion made by *Mayor Taylor* to postpone the item, *seconded* by *Councilmember Johnson*
Held till next meeting

6. **Discussion and/or Action [Clerk Mitchell]: Collections**
Motion made by *Mayor Taylor* to open for discussion and/or action, *seconded* by *Mayor Pro Tem Van Slyke*
Motion made by *Mayor Taylor* to proceed with the contract with Sierra Collection, *seconded* by *Mayor Pro Tem Van Slyke*
Motion Approved Unanimously

7. **Discussion and/or Action [Councilmember Perry]: 4th of July 2015 Fireworks Expenditure**
Motion made by *Councilmember Perry* to open for discussion and/or action, *seconded* by *Mayor Taylor*
Motion made by *Councilmember Perry* to allow the Fire Chief to spend \$13,000.00 for the 4th of July celebration including equipment, *seconded* by *Councilmember Johnson*
Motion Approved Unanimously

8. **Discussion and/or Action [Mayor Taylor]: Second Reading for Ordinance 2014-08, an Ordinance of the Mayor and Town Council of the Town of Huachuca City, Cochise County, Arizona, Amending the Town Code, to adopt Water Conservation and Plumbing Requirements and Amending the Town Code Chapter 16 “Water,” Article 16-12 “Water Conservation Plumbing Requirements and Enforcement.**
Motion made by *Mayor Taylor* to open for discussion and/or action, *seconded* by *Mayor Pro Tem Van Slyke*

Town Clerk Tammy Mitchell read by Title Only Ordinance 2014-08
Motion made by *Mayor Taylor* to pass and accept Ordinance 2014-08, *seconded* by *Councilmember Perry*
Motion Approved 6-1
Councilmember McCullough Voting Nay

9. **Discussion and/or Action [Mayor Taylor]: Proclamation for “Purple Heart Town”**
Motion made by *Mayor Taylor* to open for discussion and/or action, *seconded* by *Mayor Pro Tem Van Slyke*
Proclamation Read by Mayor Taylor

G. Payment Approval Report in the amount of \$157,236.94

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Perry*

Motion made by *Mayor Taylor* to approve the payment amount \$157,236.94, seconded by *Councilmember Perry*

Motion Approved 6-1
Councilmember Johnson Voting Nay

- H. **Call to the Public: [3 min. limit] Issues within the jurisdiction of the Huachuca City Town Council. The Town Council may make an open call to the public during a public meeting. Individual members of the Town Council may respond to criticism made by those who have addressed the Town Council, they may ask staff to review a matter, or they may ask that a matter be put on a future agenda. In order to speak during Call to the Public please specify what you wish to discuss when completing the Call to the Public form.**

Motion by *Mayor Taylor* made to suspend the rules, seconded by *Councilmember Welsch*

1. **Jack Fishback:** When councilmember's voted to extend the landfill, your values are in the wrong place. You are ruining the values of properties. There are a lot of services that this town provides, but it is costly to provide them. You need to look at your budget
2. **Neil Josephson:** Some of the councilmembers think I'm pushy wanting to bankrupt the city. The residents are the ones who put you up there, thinking that you could better the town. You're not. You want to put the landfill in their backyard.
3. **Craig Smith:** I can't hear a good portion of the meeting. You either need to turn the mikes up or turn the fan off. What I heard was a lot of talking and no action.

- I. **Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda**
Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Wallace*

1. **Discussion and/or Action [Councilmember Johnson]: Permit for recycling business on Patton and the hwy in HC**
2. **Discussion and/or Action [Councilmember Johnson]: Request the Draft Agenda and Payment Approval Report on Monday prior to the meeting.**
3. **Discussion and/or Action [Councilmember Welsch]: Disaster Preparedness**
4. **Discussion and/or Action [Councilmember Welsch]: Designs and Information regarding back City Hall Parking area**
5. **Discussion and/or Action [Mayor Taylor]: For the Medical Direction Plan**

- J. **Adjournment (8:40PM)**

Motion made by *Mayor Taylor* to adjourn, seconded by *Mayor Pro Tem Van Slyke*
Motion Approved Unanimously

Approved by Mayor Taylor on November 26, 2014

Mayor Ken Taylor

Attest: _____
Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on October 23, 2014. I further certify that the meeting was duly called, and a quorum was present.

Tammy J. Mitchell, MMC, Town Clerk/Administrator



TOWN OF HUACHUCA CITY

The Sunset City

500 NORTH GONZALES BOULEVARD • HUACHUCA CITY, ARIZONA 85616

PHONE (520) 456- 1354 • TDD (520) 456-1353 FAX: (520) 456-2230

E-MAIL: tmitchell@huachucacityaz.gov

HUACHUCA CITY TOWN COUNCIL MINUTES REGULAR MEETING AT 7:00^{PM} THURSDAY, NOVEMBER 26, 2014

Present

Mayor: Ken Taylor

Mayor Pro-Tem: Mary Van Slyke

Council Members: Gene McCullough
David A. Perry
Laura Wallace
Walter Welsch
Donna Johnson

Town Clerk: Tammy J. Mitchell, MMC

Town Attorney: Thomas Benavidez-Not present

Absent:

A. **Call to Order and Pledge of Allegiance (7:10PM)**

B. **Roll Call**

C. **Approval of Minutes of the Regular Meeting Minutes of November 13, 2014,
Minutes from Workshop Landfill**

Motion made by *Mayor Taylor* to open for discussion and/or action, **seconded** by
Mayor Pro Tem Van Slyke

Motion made by *Mayor Taylor* to approve the minutes, **seconded** by
Councilmember Wallace

Motion Approved 5-0

Mayor Pro Tem Van Slyke and Councilmember Johnson abstained

D. **Call to the Public [3 minute limit] Agenda Items Only. (See below)**

1. Neil Josephson – Updates for maintenance, what do you mean by that?

E. **Reports by Council Members and Officers**

1. **Councilmember Welsch - Library/Senior Center-** Councilmember Welsch reported that they are in the process of putting the roof on the Library. They have found a few problems that they are addressing.
2. **Councilmember McCullough – Planning and Zoning-** Councilmember McCullough commented he has nothing at this time.
3. **Councilmember Wallace – Parks and Recreation-**Councilmember Wallace reported there are still openings for the Parks & Rec’s Board. Also on December 5, 2014 we will be having the Christmas Tree Lighting at 5:30 p.m. and the first 30 children will receive a Christmas Ornament. Immediately afterwards the Library will have the Polar Express.
4. **Councilmember Johnson – Public Safety-**Councilmember Johnson reported she has spent time with Fire Chief Allmon and had a lengthy talk about the rumors of how long it takes our Police and Fire Departments to respond. Council Member Johnson stated the rumor that it took the Fire Dept. 45 minutes is just not true they were there within about three minutes. Chief Grey commented that they have been busy and you will see some over time this week. We also had a call about a family member molesting three and four year old grandchildren. They have also caught some people with the possession of illegal drugs.
5. **Councilmember Perry - Public Works-** Councilmember Perry reported that Jim Halterman’s mother passed away. Council Member Perry reported we had a resident send a complaint to ADEQ on the Landfill. The ADEQ came out and we passed all inspections and the inspector said the landfill looks better than it has in four years.
6. **Mayor Pro Tem Van Slyke – Finance-** Mayor Pro Tem Van Slyke reported that we had a Workshop and our CPA Ms. Patience gave an intensive report.
7. **Mayor Taylor –** Mayor Taylor said he is working on getting some training and Spillman training with the Police Dept.
8. **Tammy Mitchell – Town Clerk’s Report-**Clerk Mitchell stated the last section of the Code Book is near completion therefore, the Code Book will be coming soon. Mayor Taylor commented that Clerk Mitchell needs to set open hours for her office.

F. **New Business**

1. **Discussion and/or Action [Councilmember Johnson]: Permit for recycling business on Patton and the Hwy 90 in HC**
Motion made by *Councilmember Johnson* to open for discussion and/or action, seconded by *Mayor Taylor*

No Action Taken

2. **Discussion and/or Action [Councilmember Johnson]: Plaque for Bob Fennimore fire station**
Motion made by *Councilmember Johnson* to open for discussion and/or action, seconded by *Mayor Taylor*

No Action Taken

3. **Discussion and/or Action [Councilmember Johnson]: Receipt of the Agenda, Minutes, and Payment Approval Report the Friday before the Regular Council Meeting**

Motion made by *Councilmember Johnson* to open for discussion and/or action, seconded by *Councilmember McCullough*

Councilmember Johnson changed the wording to draft agenda and payment approval report on Friday before, and final agenda on Tuesday before the council meeting.

Motion made by *Councilmember Johnson* to reaffirm the old rules, seconded by *Mayor Taylor*

Motion Approved Unanimously

4. **Discussion and/or Action [Councilmember Welsch]: Disaster Preparedness Plan and Training**

Motion made by *Councilmember Welsch* to open for discussion and/or action, seconded by *Councilmember Wallace*

No Action Taken

5. **Discussion and/or Action [Councilmember Welsch]: Designs and Information regarding parking area behind Town Hall**

Motion made by *Councilmember Welsch* to open for discussion and/or action, seconded by *Mayor Taylor*

No Action Taken

6. **Discussion and/or Action [Mayor Taylor]: Updating Maintenance Codes for possible referendum**

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Wallace*

Motion made by *Mayor Taylor* to refer item back to the voters, seconded by *Councilmember Perry*

Roll Call Vote

Yay: Councilmember Perry, Councilmember Wallace, Councilmember Johnson, Mayor Pro Tem Van Slyke, Mayor Taylor

Nay: Councilmember Welsch, Councilmember McCullough

- G. **Payment Approval Report in the amount of \$51,306.10**

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Perry*

Motion made by *Mayor Taylor* to approve the payment report, seconded by *Councilmember Wallace*

Motion Approved Unanimously

- H. **Call to the Public: [3 min. limit] ARS38-431-01 Public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters**

raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

1. Neil Josephson – Mr. Nerhan parked all his vehicles down on Hunt Rd. I was told that was County, so I called the county.

- I. Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda
 1. Discussion and/or Action [Councilmember Johnson]: Holiday Council Schedule
 2. Discussion and/or Action [Councilmember Welsch]: Conservation Survey
 3. Discussion and/or Action [Councilmember Welsch]: Procedures related to the investigation of funds

- J. Adjournment (PM)
Motion made by Mayor Taylor to adjourn, seconded by Mayor Pro Tem Van Slyke
Motion Approved Unanimously

Approved by Mayor Taylor on December 11, 2014

Mayor Ken Taylor

Attest: _____
Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on November 26, 2014. I further certify that the meeting was duly called, and a quorum was present.

Tammy J. Mitchell, MMC, Town Clerk/Administrator



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HUACHUCA CITY TOWN COUNCIL MINUTES

WORKSHOP AT 6:30^{PM}

THURSDAY, NOVEMBER 26, 2014

Present:

Mayor: Ken Taylor

Mayor Pro-Tem: Mary Van Slyke

Council Members: Gene McCullough
Walter Welsch
David A. Perry
Laura Wallace - Late
Donna Johnson - Late

Town Clerk: Tammy Mitchell, MMC

Town Attorney: Thomas Benavidez – Not Requested

Absent:

A. **Call to Order and Pledge of Allegiance (6:30PM)**

B. **Roll Call**

C. **Discussion and/or Action [Council] Monica Patience, CPA Presentation**
Motion made by *Mayor Taylor* to open for discussion and/or action, *seconded* by
Councilmember Perry

Monica Patience, CPA gave presentation on balance sheet and budgets. Ms. Patience presented the council with the reports she will be doing on a monthly and quarterly

D. **Adjournment (7:00PM)**

Motion made by Mayor Taylor to adjourn meeting, *seconded* by Councilmember Perry

Motion Approved Unanimously

Approved by Mayor Taylor on December 11, 2014

Mayor Ken Taylor

SEAL:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Workshop Meeting for the Town of Huachuca City held on November 26, 2014. I further certify that the meeting was duly called, and a quorum was present.

Town Clerk/Administrator, Tammy Mitchell, MMC



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HUACHUCA CITY TOWN COUNCIL MINUTES REGULAR MEETING AT 7:00^{PM} THURSDAY, DECEMBER 11, 2014

Present

Mayor:

Mayor Pro-Tem: Vacant

Council Members: Gene McCullough
David A. Perry
Laura Wallace
Walter Welsch
Donna Johnson

Town Clerk: Tammy J. Mitchell, MMC

Town Attorney: Thomas Benavidez-Present

Absent: Mayor Ken Taylor

A. Call to Order and Pledge of Allegiance (7:00PM)

B. Roll Call

C. Approval of Minutes of the Regular Meeting Minutes of November 26, 2014,
Minutes from Workshop Landfill

Motion made by *Councilmember McCullough* to open for discussion and/or action,
seconded by *Councilmember Johnson*

Motion made by *Councilmember McCullough* to approve the minutes, seconded by
Councilmember Perry

Motion Approved 5-0

D. Call to the Public [3 minute limit] Agenda Items Only. (See below)

1. Neil Josephson – Resignation, why wasn't that the first item, that was the most important. I didn't know if she was going to show up? The way its set up on the agenda, if she showed up, her resignation being last on the agenda is hokey. Second, the appointment of the Mayor Pro Tem, is that going to happen tonight?

E. Reports by Council Members and Officers

1. **Councilmember Welsch - Library/Senior Center-** Councilmember Welsch reported that they are finishing up the new roof at the Library. Councilmember Welsch said we did not have to close one day during construction of the roof. At the Polar Express Event 138 residents attended. There is another county library has downsized their large print section, Ms. Norris secured those books.
2. **Councilmember McCullough – Planning and Zoning-** Councilmember McCullough commented stated we had a P&Z meeting and approved a new member, Randy Keeling.
3. **Councilmember Wallace – Parks and Recreation-**Councilmember Wallace reported the Tree Lighting was a great success and many came out to hear the chorus, eat cookies and watch the tree lighting. Also, there are a few spots open for the Parks & Rec’s Board if anyone is interested.
4. **Councilmember Johnson – Public Safety-**Councilmember Johnson reported the police have been busy and just because you see their vehicle here doesn’t mean they are not busy. They may be doing paperwork and other things that need to be done. Also, Uniforms are in the budget and has to go through Tammy the Town Clerk first. So if you have any questions just ask her; and the banner on the fire truck was purchased by John Lohse from Campstone. Also with the search for the missing person it only cost the city \$55.00 for lunch, otherwise we did not spend a dime. Councilmember Johnson wants to know what the council thinks Jon is doing wrong. When Bob was fire chief he was allowed to do anything he wanted and no questions asked. Councilmember Johnson said the Mayor and Council are here for the people, we hire these other people to run the city so let’s just let them do their jobs.
5. **Councilmember Perry - Public Works-** Councilmember Perry reported there was a complaint by a home owner to ADEQ. ADEQ came out and had the Landfill Supervisor fix a couple of things, that were fixed right away and the complaint was cleared. Public Works Department has got the wells fixed.
6. **Mayor Pro Tem– Finance-** Clerk Mitchell had no comment.
7. **Mayor Taylor –** Mayor Taylor was absent
8. **Tammy Mitchell – Town Clerk’s Report-**Clerk Mitchell had no comment at this time.

F. New Business

1. **Discussion and/or Action [Councilmember Johnson]: Time and Date of next meeting due to the Christmas Holiday**
Motion made by *Councilmember Johnson* to open for discussion and/or action, **seconded** by *Councilmember Perry*
Motion made by *Councilmember Johnson* to move the council meeting to Friday, December 26, 2012 at the regular time, **seconded** by *Councilmember Perry*

Motion Approved 5-0
2. **Discussion and/or Action [Mayor Taylor]: Approve New Appointment of P&Z Member**
Motion made by *Councilmember McCullough* to approve Randy Keeling on the Planning and Zoning Commission, **seconded** by *Councilmember Perry*

3. **Discussion and/or Action [Mayor Taylor]: Authorizing Movement of Monies to Investments**

Item Postponed

4. **Discussion and/or Action [Councilmember Welsch]: Compensation Survey, What is happening with it**

Motion made by *Councilmember Welsch* to open for discussion and/or action, seconded by *Councilmember Wallace*

No Action

5. **Discussion and/or Action [Mayor Taylor]: Executive session, pursuant to A.R.S. 38-431.03 (A) (3) & (4), for legal advice and consultation with the Town's Attorney and Special Counsel concerning former Town Mayor Byron Robertson's receipt of health insurance benefits from the Town. After the executive session, the Council might take action on this item, including providing direction to the Town's Attorney and/or Special Counsel.**

Item Postponed

6. **Discussion and/or Action [Mayor Taylor]: Resignation of Appointment of Mayor Pro Tem and Appointment to Mayor Pro Tem**

Item Postponed

7. **Discussion and/or Action [Mayor Taylor]: Acceptance of Resignation of Mayor Pro Tem Mary Van Slyke Resignation**

Motion made by *Councilmember McCullough* to accept resignation of Mayor Pro Tem Mary Van Slyke, seconded by *Councilmember Perry*

Motion Approved 5-0

- G. **Payment Approval Report in the amount of \$71,440.27**

Motion made by *Councilmember McCullough* to approve the payment report, seconded by *Councilmember Wallace*

Motion Approved 5-0

- H. **Call to the Public: [3 min. limit] ARS38-431-01 Public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.**

1. Neil Josephson: Discussion on the Council 3 meetings ago about the Fire Marshall. In the Town Code, it states that the Fire Chief is to serve as the Fire Marshall. Toys for Tots run this Saturday; all those signed up will meet here at the Fire Department. All the toys being collected will be benefit the kids here is Huachuca City and Whetstone.

- I. **Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda**
1. **Discussion and/or Action [Councilmember Welsch]: Progress Report on the Salary Survey**

J. **Adjournment (7:30 PM)**

Motion made by *Councilmember McCullough* to adjourn, **seconded** by *Councilmember Wallace*

Motion Approved Unanimously

Approved by Mayor Taylor on December 23, 2014

Mayor Ken Taylor

Attest: _____
Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on December 11, 2014. I further certify that the meeting was duly called, and a quorum was present.

Tammy J. Mitchell, MMC, Town Clerk/Administrator



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HUACHUCA CITY TOWN COUNCIL MINUTES SPECIAL MEETING AT 5:00^{PM} FRIDAY, DECEMBER 12, 2014

Present:

Mayor: Ken Taylor

Mayor Pro-Tem: Vacant

Council Members: Gene McCullough (Acting Mayor)
Walter Welsch
David A. Perry
Donna Johnson
Laura Wallace

Town Clerk: Tammy J. Mitchell, MMC

Town Attorney: Thomas Benavidez – Not Requested

Absent:

A. Call to Order and Pledge of Allegiance (5:10 PM)

B. Roll Call

C. Discussion and/or Action [Mayor Taylor]: on any unresolved issues from the December 10 Council Meeting Pertaining to the Appointment of Mayor Pro Tem

Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Perry*

Nomination performed by secret ballot

1 – Councilmember Johnson

1 – Councilmember Welsch

1 – Councilmember McCullough

2 – Councilmember Perry

Motion made by *Mayor Taylor* to appoint Councilmember Perry as Mayor Pro Tem, seconded by *Councilmember Perry*

Roll Call Vote
Councilmember Welsch – Aye

Councilmember Perry – Aye
Councilmember Wallace – Nay
Councilmember McCullough – Nay
Councilmember Johnson – Nay
Motion Defeated 3-2

2nd Nomination performed by secret ballot
2 - Councilmember McCullough
1 – Councilmember Johnson

Vote called for by Mayor Taylor to appoint Councilmember McCullough as Mayor Pro Tem

Roll Call Vote
Councilmember Johnson – Nay
Councilmember McCullough – Aye
Councilmember Perry – Nay
Councilmember Wallace – Nay
Councilmember Welsch – Aye
Motion Defeated 3-2

Motion made by Mayor Taylor to appoint Councilmember Perry as Mayor Pro Tem, seconded by Councilmember Perry

No Vote
Motion made by Mayor Taylor to wait until another councilmember is seated before appointing a Mayor Pro Tem, in the interim have Councilmember McCullough continue as Acting Mayor Pro Tem, seconded by Councilmember Perry

Motion Approved 6-0

- D. **Discussion and/or Action [Mayor Taylor]: Resolution 2014-11, A Resolution by the Mayor and Common Council of the Town of Huachuca City, Cochise County, Arizona Identifying Those Agents Legally Empowered to Sign Checks, Warrants and Other Documents on Behalf of The Town**
Item tabled until Mayor Pro Tem is appointed.

E. **Adjournment**

Motion made by Mayor Taylor to adjourn, seconded by Councilmember Perry

Motion Approved 6-0

Approved by Mayor Taylor on December 23, 2014

Mayor Ken Taylor

Attest: _____
Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on December 12, 2014. I further certify that the meeting was duly called, and a quorum was present.

Tammy J. Mitchell, MMC, Town Clerk/Administrator



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HUACHUCA CITY TOWN COUNCIL MINUTES REGULAR MEETING AT 7:00^{PM} TUESDAY, DECEMBER 23, 2014

Present

Mayor: Ken Taylor

Mayor Pro-Tem: Vacant

Council Members: Gene McCullough
David A. Perry
Laura Wallace
Walter Welsch
Donna Johnson

Town Clerk: Tammy J. Mitchell, MMC

Town Attorney: Thomas Benavidez-Present

Absent:

A. Call to Order and Pledge of Allegiance (7:00PM)

B. Roll Call

C. Approval of Regular Meeting Minutes of December 11, 2014 and the Special Meeting December 12, 2014.

Motion made by Mayor Taylor to open for discussion and/or action, seconded by Councilmember Perry

Motion made by Mayor Taylor to approve the minutes, seconded by Councilmember Perry

Motion Approved 5-0
Mayor Taylor Abstained from Voting

D. Call to the Public [3 minute limit] Agenda Items Only. (See below)

None

E. Reports by Council Members and Officers

1. **Councilmember Welsch - Library/Senior Center-** Councilmember Welsch reported that the Library Roof is completed and at this time no leaks have been reported. Director Kelly is updating all library policies, including general use policy, volunteer policy and unsupervised children computer use policy. Also, the spine label printer has died and she received a dot matrix printer however, this printer is not compatible. She has discussed this with the District Library and they have agreed to purchase a new spine label printer for Huachuca City Library. This new printer is free to the town and should be delivered in about two weeks. Director Kelly wishes everyone a Happy Holiday.
2. **Councilmember McCullough – Planning and Zoning-** Councilmember McCullough has no report at this time.
3. **Councilmember Wallace – Parks and Recreation-**Councilmember Wallace reported they had no meeting this month and wanted to wish everyone a Merry Christmas.
4. **Councilmember Johnson – Public Safety-**Councilmember Johnson reported the Police are taking it upon themselves for to give people certificates for driving good, and she wants to wish everyone a Merry Christmas.
5. **Councilmember Perry - Public Works-** Councilmember Perry reported there the work on the Landfill equipment is progressing. The Public Works is working and have not received any complaints. Mayor Taylor stated we are getting cost on the street sweeper and was wondering where that is at. Councilmember Perry said he was not aware of that but they are looking at a street broom to clean the streets. Councilmember Perry stated we will have to look at a few other items like the roll-off truck.
6. **Mayor Pro Tem– Finance-** Clerk Mitchell stated we are still on track.
7. **Mayor Taylor –** Mayor Taylor reported that we are waiting for one piece of our codes to be completed so the codifiers can send to publication. Hopefully this will be ready the first meeting in January. If you would like to review it get with Chris to email it to you.
8. **Tammy Mitchell – Town Clerk’s Report-**Clerk Mitchell reported that we delivered food to about 68 homes and toys to about 127 children.

F. **New Business**

1. **Discussion and/or Action [Mayor Taylor]: Appointment to open Council Seat**
Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Perry*
Motion made by *Mayor Taylor* to post applications for the open council seat on the 5th of January with interviews during a Special Meeting on January 8th, seconded by *Councilmember Perry*

Motion Approved 5-1
Councilmember Welsch voting Nay
2. **Discussion and/or Action [Mayor Taylor]: Cancellation of December 26 Meeting**
Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Johnson*
Motion made by *Mayor Taylor* to cancel the December 26th meeting, seconded by *Councilmember Wallace*

Motion Approved 6-0

3. **Discussion and/or Action [Mayor Taylor]: Cancellation of Referendum issue**
Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Perry*
Motion made by *Mayor Taylor* to cancel the Referendum, seconded by *Councilmember McCullough*
Motion Approved 6-0

4. **Discussion and/or Action [Councilmember Welsch]: Compensation Survey, What is happening with it**
Motion made by *Councilmember Welsch* to open for discussion and/or action, seconded by *Mayor Taylor*
No Action

5. **Discussion and/or Action [Mayor Taylor]: The Acceptance of an Intergovernmental Agreement (IGA) for Election Supplies and Services**
Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Perry*
Motion made by *Mayor Taylor* to accept the IGA for Election Services, seconded by *Councilmember Perry*
Motion Approved 6-0

- G. **Payment Approval Report in the amount of \$98,551.04**
Motion made by *Mayor Taylor* to open for discussion and/or action, seconded by *Councilmember Perry*
Motion made by *Mayor Taylor* to approve the payment in the amount of \$98,551.04, seconded by *Councilmember Perry*
Motion Approved 6-0

- H. **Call to the Public: [3 min. limit] ARS38-431-01 Public body may make an open call to the public during a public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.**
None

- I. **Discussion and/or Action [Town Clerk]: Items to be placed on the next agenda**
1. **Discussion and/or Action [Councilmember Johnson]: Information on the Forensic Audit**
2. **Discussion and/or Action [Councilmember Wallace]: Request more information on the Building and Property Codes**

- J. **Adjournment (7:37 PM)**
Motion made by *Mayor Taylor* to adjourn, seconded by *Councilmember Johnson*
Motion Approved 6-0

Approved by Mayor Taylor on January 8, 2015

Mayor Ken Taylor

Attest: _____
Town Clerk Tammy J. Mitchell, MMC

Seal:

Certification

I hereby certify that the foregoing is a true and correct copy of the Minutes of the Meeting for the Town of Huachuca City held on December 23, 2014. I further certify that the meeting was duly called, and a quorum was present.

Tammy J. Mitchell, MMC, Town Clerk/Administrator